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Bylaws

The Southern California Council of Alumnae Panhellenics

Revised: April, 2022

Article I: NAME

The name of this Association, established in April 1956 and affiliated with the National Panhellenic Conference (NPC), shall be The Southern California Council of Alumnae Panhellenics (SCCAP).

Article II: PURPOSE

Section I

The Purpose of this Council shall be to promote interfraternity friendship, to establish a channel of communication among the Alumnae Panhellenic groups of Southern California; to cooperate with college authorities, college Panhellenics, and the National Panhellenic Conference in their efforts to maintain high social and scholastic standards; to be a forum for the discussion of questions of interest and concerns to the college and fraternity world; and to disseminate authentic information which will reflect favorably the cause of fraternity membership.

Section II

This Association shall not engage in any activities or exercise any powers which are not in furtherance of the stated purpose in this article.

Section III

This Association does not contemplate pecuniary gain or profit to the members, and it is organized for non-profit purposes.

Article III: MEMBERSHIP

Section I

The Association shall be composed of a delegation from each National Panhellenic Conference affiliated Alumnae Panhellenic in the Southern California area. Each delegation's makeup is specified in the Standing Rules.

Section II

Area Alumnae Panhellenic groups not meeting the requirements of a local National Panhellenic Conference established alumnae group but wishing affiliation with Southern California Council of Alumnae Panhellenics, may send one representative and shall be Associate Members with no vote.

Section III

Any current or past elected National Officer of a National Panhellenic Conference women's fraternity living within the area who desire to share their experience with the Southern California Council of Alumnae Panhellenics and any member of a National Panhellenic Conference women's fraternity living within the area who desires to promote the continuation of the national Panhellenic Conference and its member fraternities may be an Associate Member with no vote.

Section IV

Duty of Compliance: All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these SCCAP bylaws and any additional rules SCCAP may adopt, unless otherwise prescribed in these bylaws. Any rules adopted by SCCAP in conflict with the NPC Unanimous Agreements shall be void.

Article IV: DUES

Section I

Annual Dues shall be payable as of May 1 and must be paid prior to the Fall meeting of the current fiscal year to maintain membership in good standing.

Section II

Specific member's dues are listed in the Standing Rules.

Section III

The fiscal year shall be May 1st to April 30th.

Section IV

Special Assessments may be levied by a 2/3 vote of the Association.

Section V

Monies collected by this Association shall be used only for operating expenses in accordance with the stated purpose in Article II.

Article V: MEETINGS

Section I

The Council shall meet twice a year at a place to be selected by the incoming officers. Meetings shall be held in the fall and spring of the year at a date selected by the officers.

Section II

A special meeting may be called by the officers, or at a written request of five groups, with at least three weeks written notice by mail or electronic mail to the voting membership and to the National Panhellenic Area Advisor to Alumnae Panhellenics.

Section III

SCCAP may conduct business at any meeting (regular or special) through the use of any means of communication by which all delegates may simultaneously hear one another and participate in the proceedings during the meeting.

Article VI: OFFICERS

Section I

The officers of the Council shall be President, Vice President, Secretary, and Treasurer, and shall serve as the Executive Board of the Council. Additional officers may be appointed as needed to accomplish the purposes of the Council.

Section II

Each member group(s) (as defined in Article III Section I) shall provide Council Officers and Hostesses according to a rotation which follows the Roster of Member Groups listed in the Standing Rules.

Section III

The member group(s) providing the officers shall select a president who has previously served as President of that Panhellenic group.

Section IV

Officers shall serve a one-year term, beginning with their installation at the conclusion of the spring meeting.

Section V

Duties of the officers shall be:

- A. The President shall preside at all meetings, shall engage in regular communication with the assigned NPC Area Coordinator, shall be responsible for the return of all reports requested by the Alumnae Panhellenics committee of the National Panhellenic Conference, and shall send the names of the incoming officers to the Area Advisor by May 1st.
- B. The Vice President shall assist the President and preside in her absence, shall provide hostesses for scheduled meetings, and shall organize recruitment compiling roster information and arrange for the printing and distribution of the roster in the spring.
- C. The Secretary shall take minutes of all the meetings, shall send a copy of the directory and other informational material to the Area Advisor, and shall be in charge of all the mailings and meeting preparations.
- D. The Treasurer shall send annual council dues to the National Panhellenic Conference, shall be responsible for all bookkeeping, financial records, and reports pertinent to her office.

Article VII: COMMITTEES

Committees shall be appointed from the membership by the President as needed, and subject to 2/3 vote for special projects.

Article VII: VOTING

Section I

One vote shall be granted each regular member group (defined in Article III Section I) in good standing.

Section II

The President, or a delegate, from a regular member group (defined in Article III Section I) shall attend meetings with full power to vote for her group.

Section III

A majority of voting members shall constitute a quorum for the transaction of business.

Article IX: DISSOLUTION

A meeting of the Association called for the purpose of considering dissolution shall require a 2/3 vote of the voting members present to effect dissolution, with every member and the National Panhellenic Conference Area Advisor to Alumnae Panhellenics having been given at least three weeks written notice of the meeting and reasons for the proposal. In the event of dissolution of the Association, the Executive Board shall, after paying or making provision for payment of all liabilities of the association, dispose of all the remaining assets only to the National Panhellenic Conference or to the National Panhellenic Conference Foundation.

Article X: PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Southern California Council of Alumnae Panhellenics when applicable and when they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the association may adopt.

Article XI: AMENDMENTS

These Bylaws may be amended at any regular meeting by 2/3 vote provided notice of the proposed amendment has been presented in writing by mail or electronic mail at least 2 months prior to the meeting.

Southern California Council of Alumnae Panhellenics

Standing Rules

April, 2022

I. Alumnae Panhellenic Delegations

- A. Each Alumnae Panhellenic's Delegation may be composed of up to three delegates.
- B. Delegates should include President & Treasurer.

II. Dues

- A. For Members defined in Article III Section I, annual dues shall be \$40.00 per group.
- B. For Members defined in Article III Section II, annual dues shall be \$20.00 per group.
- C. For Members defined in Article III Section III, annual dues shall be \$20.00 per member.

III. Roster of Member Groups

(Order of Participation)

- | | |
|--------------------------|---------------------------|
| A. Los Angeles | I. Newport Harbor |
| B. Long Beach | J. San Gabriel Valley |
| C. San Diego | K. Escondido |
| D. Central Orange County | L. South Bay |
| E. San Fernando Valley | M. Coachella Valley |
| F. Pomona Valley | N. Southern Orange County |
| G. Glendale | O. San Bernardino |
| H. Riverside | P. Redlands |

IV. Member Groups No Longer Active

Airport Marina	Laguna Beach	Santa Maria
Canyon Lake	North Orange County	Southeastern Ventura
Downey	Orange County West	Ventura
Hemet	Pasadena	Victor Valley
Imperial Valley	Santa Barbara	Vista
Kern County		Whittier